# **ICCW**

Interagency Committee for Change by Women



# Excellence in Leadership Awards

NOMINATION PACKET

# 2009 MONTANA EXCELLENCE IN LEADERSHIP AWARDS

The Interagency Committee for Change by Women (ICCW) honors persons who have created positive change for all state employees by promoting the full participation of women in state government. ICCW established the Excellence in Leadership awards (ELA) in 1999 to honor three individuals for exemplary leadership and achievements or for outstanding efforts to assist women to excel in the workplace.

You are invited to nominate those individuals who have fully participated by becoming a leader, who recognize the value of women in the workplace, and actively encourage women to move forward and upward.

# **☆** CATEGORIES:

- 1. A person in **State Government** service in the executive, legislative, or judicial branch of state government.
- 2. A person in the **Public Sector** serving in a local or federal government position or the nonprofit sector.
- 3. A person in the **Private Sector** serving in the managerial, executive or ownership capacity.

# **☆ SELECTION PROCESS:**

The award recipients will be chosen by a selection panel of representatives from the private and public sectors.



# NOMINATION FORM

	he following individual is ategory (please check or	nominated for a 2009 Montana Excellence in Leadership ne):
☐ A person in	State Government	
☐ A person in	the Private Sector	
☐ A person in	the Public Sector	
Name of the Nominee:	<u> </u>	
Title or Position:		
Agency/Company/Org	anization:	
Business Address: _		
City:	State:	Zip Code:
Business Phone: (	)	Business Fax: ( )
Email Address:		
Nominators will be notif	ied of the award recipient	be submitted by individuals, organizations or companies. is and will be invited to the awards ceremony.
Your Name:		
Title or Position:		
Agency/Company/Org	anization:	
Business Address: _		
City:	State:	Zip Code:
Business Phone: (	)	Business Fax: ( )
Email Address:		

Deadline: All nomination forms and supporting documentation must be received no later than Friday,

April 3, 2009.

# **★ SELECTION CRITERIA:**

In the category of a person in **State Government**, nominees will be judged based on answers to the following three questions: (use these questions to demonstrate why this person is being nominated)

- 1. Explain how the nominee shows exemplary leadership and outstanding achievement in state government.
- Explain how the nominee promotes innovative and creative solutions to the challenges facing state government.
- 3. Explain how the nominee serves as a mentor to women and works to eliminate barriers to women's advancement.

In the categories of a person in the **Public Sector** and a person in the **Private Sector**, nominees will be judged based on your answers to the following three questions: (use these questions to demonstrate why this person is being nominated)

- 1. Explain how the nominee implements policies and practices to facilitate achievements by women and eliminate barriers to women's advancement.
- 2. Explain how the nominee has achieved excellence in leadership and assist women to move forward and upward.
- 3. Explain how the nominee serves as a mentor to women and promotes advancement in the workplace.

# **☆ NOMINATION INSTRUCTIONS:**

The no	mination packet for each individual must include <u>ALL</u> of the following:
	Completed nomination form (page 3).
	Nominee description, in 500 words or less, of why you believe this person is deserving of recognition. Please describe the nominee's qualifications, professional responsibilities and unique attributes, paying special attention to each of the three questions in the selection criteria above.
	Supporting materials and/or articles. Please limit to five pages on 8 ½ X 11 inch paper.
	Biography or resume of the nominee.
	A letter of endorsement from someone who has worked with or for the nominee.

#### **☆ MAILING INSTRUCTIONS:**

Nomination forms and supporting documentation must be received no later than **Friday**, **April 3**, **2009**. Please submit packets to:

### **BILLIE RUSEK**

Office of the Governor, PO Box 200801, Helena, MT 59620-0801

goviccw@mt.gov

(406) 444-3702 Phone | (406) 444-1350 Fax

www.mdt.mt.gov/iccw/

Please use this space to describe why your nominee deserves a 2009 Excellence in Leadership aw If preferred, you may attach the description to this form. Use the three applicable questions listed in selection criteria on page 4 to form your description.	